



A G E N D A

CITY COMMISSION MEETING

Monday, December 19, 2011

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcement, Acknowledgments, and Communications and Reports.

Presentation of Resolution Honoring Karan Bates Gasior for Her Service on the City Commission.

Presentation of Resolution Honoring Jack Johns for His Service on the City Commission.

Presentation by Macomb County Executive Mark Hackel.

5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes
9. General Business

9-A - Approval to Create a Committee to Explore and Possibly Create a Mount Clemens-Harrison Township Fire Authority.

9-B - Approval of the Submission of a Grant Application for a State of Michigan 2012 Hazard Mitigation Assistance Grant.

9-C - Request City Commission Approval of a Contract Extension for Residential Refuse Disposal Services.

9-D - Approve Purchases and Payment of Invoices.

10. Consent Agenda

10-A - Appointments to Boards, Committees and Commissions.

10-B - Approval of Resolution Amending Fees for the Street, Foot and Stationary Food Vendor Ordinance.

11. City Manager's Report.

12. Commissioners' Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – December 19, 2011

Agenda Item No. 9-A

Approval to Create a Committee to Explore and Possibly Create a Mount Clemens-Harrison Township Fire Authority

Pursuant to the discussions at the October 17, 2011, workshop, I am requesting that a committee be created to explore the possible creation of a Mount Clemens-Harrison Township Fire Authority. This committee would be comprised of six voting members: two members from the Mount Clemens City Commission, two members from the Harrison Township Board of Trustees, the Harrison Township Fire Chief, and the City of Mount Clemens City Manager. The Mount Clemens Firefighters Union and the Harrison Township Firefighters Union would each be allowed one non-voting member on the committee. Additional non-voting members may be added by the committee as needed.

This committee would be directed to report back to the Mount Clemens City Commission and the Harrison Township Board of Trustees with their findings and recommendations.

SUBMITTED BY:

Gregg S. Shipman, Fire Captain

RECOMMENDED MOTION:

Approve the request to form a committee to explore the possible creation of a Mount Clemens-Harrison Township Fire Authority.

EXPLANATION OF AGENDA – December 19, 2011

Agenda Item No. 9-B

Approval of the Submission of a Grant Application for a State of Michigan 2012 Hazard Mitigation Assistance Grant

The Clinton River is prone to flooding after large rain events due to the upstream contributions from over 700 square miles of tributary area. The City of Mount Clemens has two storm water outlets into the Clinton River along Wellington Crescent, west of Gratiot Avenue, that are subject to flood waters from the river flowing back up the storm sewer after large rain events. The backup of river water into the storm sewer can cause flooding, damage to the Wellington Crescent roadway, and surcharging of the sanitary sewer system.

The proposed project includes placing check valves at the two storm sewer outlets. Placing the check valves on the outlets will prevent water from the Clinton River from flowing up the storm sewer pipes, but still allow storm water from the drainage district to flow into the Clinton River.

The City of Mount Clemens filed a Notice of Intent for the 2012 Hazardous Mitigation Assistance Grant Program in order to obtain grant funding for this project, which has an estimated total project cost of \$90,000.00.

The Mount Clemens Project was accepted for consideration and a full grant application is being submitted and requires a commitment from the City to fund \$27,500.00 of the project cost.

SUBMITTED BY: Charles B. Bellmore, Utilities Director

RECOMMENDED MOTION: Approval of the submission of a grant application for a State of Michigan 2012 Hazard Mitigation Assistance Grant with a match amount of \$27,500.00.

EXPLANATION OF AGENDA – December 19, 2011

Agenda Item No. 9-C

Request City Commission Approval of a Contract Extension for Residential Refuse Disposal Services

The City currently contracts with C & R Maintenance, dba Rizzo Services, for residential refuse disposal services for residential units including bulk item pickup, yard waste pickup, and curbside recycling. We also contract for pickup of street litter containers.

Rizzo Services has proposed maintaining their current bid pricing for an additional three years pending City Commission approval of a three-year contract extension. Tabulations from the previous bid have been provided for your review. Administration is requesting that the current contract to C & R Maintenance, dba Rizzo Services, for Item #1, Item #2, Item #3, Item #4, and Item #5 be extended for three years.

SUBMITTED BY:

Douglas C. Anderson, City Manager
Jeffrey D. Wood, Public Services Director

RECOMMENDED MOTION:

To extend the residential refuse disposal contract for an additional three years, effective June 6, 2012 through May 30, 2015, to the previous low bidder, C & R Maintenance, dba Rizzo Services, in the amount of \$1,401,167.04 (\$467,055.68 per year) for residential curbside pickup (Item #1), street litter containers (Item #2), bulk item pickup (Item #3) yard waste pickup (Item #4), and curbside recycling pickup (Item #5).

EXPLANATION OF AGENDA – December 19, 2011

Agenda Item No. 9-D

APPROVE PURCHASES AND PAYMENT OF INVOICES

No purchases at this time.

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.State of Michigan Department of Environmental Quality Cashier's Office P.O. Box 30657 Lansing, MI 48909	NPDES (National Pollutant Discharge Elimination Permit) Annual Permit Fee	Sewer-Utilities Fund/ Operation of Plant/ Testing Fees- State of Michigan	590-53708-831000	\$13,000.00	\$14,938.50
2.American Water Works Association 6666 West Quincy Denver, CO 80235	AWWA Membership Renewal	Sewer-Utilities Fund/ Commercial Activities/ Membership and Dues	590-53702-802000	\$1,615.00	\$1,700.00
3.Tyler Technologies, Inc. P.O. Box 678168 Dallas, TX 75267	Annual Tyler-Munis Paper stock for; Utility billing, tax Bills, direct deposit, Special assessment, Checks, etc.	General Fund/ Purchasing Department/ Printing and Binding	101-23300-904000	\$5,198.00	\$7,735.65

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
4. Madison Electric Company 148 North Groesbeck Mount Clemens, MI 48043	Miscellaneous Electrical Supplies picked up During the month of November for the Water and Sewer Departments.	Sewer-Utilities Fund/ Operation of Plant/ Electrical Supplies	590-53708-787000	\$1,835.07	\$6,541.82
		Water-Utilities Fund/ Operation of Plant/ Electrical Supplies	591-53708-787000	\$244.80	\$4,316.02
5. Kramer and Murray, P.C. Ruggirello, Velardo, Novara & Ver Beek, P.C. 65 Southbound Gratiot Mount Clemens, MI 48043	Legal Fees for The month of November, 2011	General Fund/ Legal Services/ Legal Fees	101-26600-826000	\$8,271.31	\$90,369.52
		General Fund/ Legal Services/ Legal Fees-Labor	101-26600-826001	\$712.50	\$11,718.75
		Water-Utilities Fund/ Commercial Activities/ Legal Fees	591-53703-826000	\$150.00	*
		Historic Commission	701-255011	\$281.25	\$5,000.00

*Budget amendment to be made at a later date.

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve invoices as presented.

EXPLANATION OF CONSENT AGENDA – December 19, 2011

Agenda Item No. 10-A

Appointments to Boards, Committees and Commissions

Downtown Development Authority

Mayor recommends appointing David Gassen to the Downtown Development Authority (to replace Dan Nevin). This is for a 4-year term, in progress, which will expire March 31, 2013.

SUBMITTED BY: Barb Dempsey, Mayor

RECOMMENDED MOTION: To approve appointment as presented.

EXPLANATION OF CONSENT AGENDA – December 19, 2011

Agenda Item No. 10-B

Approval of Resolution Amending Fees for the Street, Foot and Stationary Food Vendor Ordinance

At the December 5, 2011, City Commission meeting, the Street, Foot and Stationary Food Vendor ordinance was amended to allow for the purchase of an annual license. The attached fee schedule has been amended to give the applicant the option of purchasing a six month license or an annual license.

SUBMITTED BY: Lynne Kennedy, City Clerk

RECOMMENDED MOTION: To amend the resolution establishing fees for the Street, Foot and Stationary Food Vendor Ordinance, as presented.

EXPLANATION OF AGENDA – December 19, 2011

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Douglas C. Anderson, City Manager

DATE: December 15, 2011

RE: Report from the City Manager's Office

1. City Commission Meetings: Just a reminder that there **is not** a Work Session scheduled for Monday, December 19, 2011. The Regular City Commission meeting will begin at 7 p.m.
2. City Offices Closed: City offices will be closed on Friday, December 23, and Monday, December 26, 2011, for the Christmas holiday. City offices will also be closed on Friday, December 30, 2011, and Monday, January 2, 2012, for the New Year's holiday.
3. Refuse Pickup: The upcoming holidays will not affect the refuse schedule pickup calendar. Refuse pickup will run **on schedule** during the entire month of December, 2011, and January, 2012. Please place your refuse out at the curb on your regularly scheduled pickup day.
4. New Year's Eve: The Macomb County New Year's Eve Gala will begin at 10:30 p.m. on Saturday, December 31, 2011, on Main Street. There will be entertainment and the annual fireworks display at midnight to bring in the New Year. For more information, please contact the Downtown Development Authority at 586.469.4168.
5. Happy Holidays: At this time, I would like to wish you all a safe and happy Holiday season. Best wishes for a happy New Year.