



AGENDA

CITY COMMISSION MEETING

Monday, December 7, 2009

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcement, Acknowledgments, and Communications and Reports.

Presentation by John Cline to Mayor Barb Dempsey and the Mount Clemens Presents the Macomb County Santa Parade Committee.

5. Adoption of Agenda.
6. Public Comments.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business

9-A - Request Approval to Change the Dates of the 2010 Stars and Stripes Festival.

9-B - Adopt the Michigan Department of Transportation Performance Resolution for an Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way.

9-C - Request Approval of the Agreement for Macomb County Animal Shelter Services.

9-D - Approve Purchases and Payment of Invoices.

10. Consent Agenda

10-A - Seeking Approval for the 2010 Collection of Property Taxes for the Various Taxing Units.

11. City Manager's Report.

12. Commissioners' Comments.

13. Executive Session

To Consider the Acquisition of Real Property.

14. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – December 7, 2009

AGENDA ITEM NO. 9-A

Request Approval to Change the Dates of the 2010 Stars and Stripes Festival

Funfest Productions, Inc., is requesting City Commission approval to move the annual Stars and Stripes Festival from the weekend of June 25, 2010 to the weekend of July 2, 2010. In addition, they have requested to extend the event through Monday, July 5, 2010.

SUBMITTED BY: Douglas C. Anderson, City Manager

RECOMMENDED MOTION: To approve holding the Stars and Stripes Festival beginning Friday, July 2, 2010 through Monday, July 5, 2010.

EXPLANATION OF AGENDA – December 7, 2009

AGENDA ITEM NO. 9-B

Adopt the Michigan Department of Transportation Performance Resolution for an Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way

This resolution is required by the Michigan Department of Transportation for purposes of issuing the City of Mount Clemens an annual application and permit for Miscellaneous Operations within State Trunkline Right of Way during the year 2010. It further authorizes Douglas C. Anderson and Jeffrey D. Wood to make application to the Michigan Department of Transportation for the necessary permit to work within state trunkline right of way on behalf of the City of Mount Clemens.

SUBMITTED BY: Jeffrey D. Wood, Public Services Director

RECOMMENDED MOTION: To approve and adopt the attached Performance Resolution for the Michigan Department of Transportation and to authorize Douglas C. Anderson and Jeffrey D. Wood to make application for the annual permit for the year 2010.

EXPLANATION OF AGENDA – December 7, 2009

AGENDA ITEM NO. 9-C

Request Approval of the Agreement for Macomb County Animal Shelter Services

Each year the Board of County Commissioners sets fees for animal shelter services provided by the County. The fees are adjusted based upon inflation and the Michigan Department of Agriculture required holding times. The 10-day animal quarantine has been increased and is referenced in the attached correspondence. This contract has been reviewed by the City Attorney's office.

According to the Macomb County Health Department Director, the fees are non-negotiable. The fees are set for the entire County and cannot be negotiated by individual municipalities. The only option a municipality has is to opt out of the contract and provide services themselves.

SUBMITTED BY: Jeffrey D. Wood, Public Services Director

RECOMMENDED MOTION: Approve the attached Agreement for Macomb County Animal Shelter Services as presented.

EXPLANATION OF AGENDA – December 7, 2009

AGENDA ITEM NO. 9-D

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. HydroDynamics, Inc. 6200 Delfield Industrial Drive Waterford, MI 48239	Impeller for Pumpex Pump	Sewer-Utilities Fund/ Operation of Plant/ Repair Parts	590-53708-779000	\$4,876.66	\$7,913.59
2. Professional Pump 41300 Coca Cola Drive Belleville, MI 48111	Pumpex Pump Rebuild	Sewer-Utilities Fund/ Operation of Plant/ Contractual Services	590-53708-818000	\$4,507.00	\$61,932.13
3. JR Electric Motor Repair, Inc. 14645 Barber Warren, MI 48088	Rebuild of one Marathon Electric Motor	Sewer-Utilities Fund/ Retention Basin/ Contractual Services	590-53707-818000	\$1,820.50	\$11,314.60

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Bell Equipment Co. 78 Northpointe Drive Lake Orion, MI 48359	Parts for the Leaf Machine	Motor Pool Fund/ Department of Public Services/ Machinery and Equipment	661-44100-982000	\$2,197.48	\$8,212.76
2. Kramer & Murray, P.C. Ruggirello, Velardo, Novara & Ver Beek, P.C. 65 Southbound Gratiot Mount Clemens, MI 48043	Legal Services For the month Of November, 2009	General Fund/ Legal Services/ Legal Fees	101-26600-826000	\$13,359.56	\$84,279.37
		General Fund/ Legal Services/ Legal Fees-Labor	101-26600-826001	\$275.00	\$13,813.75

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.

EXPLANATION OF CONSENT AGENDA – December 7, 2009

CONSENT AGENDA ITEM NO. 10-A

Seeking Approval for the 2010 Collection of Property Taxes for the Various Taxing Units

The City currently collects property taxes on the summer and winter tax bill for Macomb Intermediate School District, Macomb Community College, Mount Clemens School District, L'Anse Creuse School District, Macomb County and Mount Clemens Public Library. I am requesting the approval to continue the collection of their taxes. A one percent administration fee is charged for the collection to cover the costs (approximately \$145,000.00).

SUBMITTED BY: Marilyn J. Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: To approve the collection of the 2010 property taxes for the following units: Macomb Intermediate School District, Macomb Community College, Mount Clemens and L'Anse Creuse School Districts, Macomb County and Mount Clemens Public Library.

EXPLANATION OF AGENDA – December 7, 2009

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Douglas C. Anderson, City Manager

DATE: December 3, 2009

RE: Report from the City Manager's Office

1. City Commission Meeting: There will be a Work Session on Monday, December 7, 2009, at 6 p.m. to discuss the Mount Clemens Public Housing Commission. The Regular City Commission Meeting will begin at 7 p.m.
2. Demolition Projects: The County has just finalized a review of the bid process and is now prepared to award demolition contracts to the successful bidders. The proposed contract is currently being reviewed by the City Attorney who will work with the County regarding any necessary changes. Meetings are being scheduled with the County for mid December to finalize this process. Now that the contractors have been chosen, we can begin working with property owners to secure permission for demolition. For those that we cannot obtain voluntary permission, it will be necessary to follow the procedure for Dangerous Buildings.
3. Dangerous Animals Ordinance: As a reminder, effective December 13, 2009, pit bull dogs must be securely confined indoors, or if outdoors, in a securely enclosed and locked pen, kennel, or fence, if not leashed. For further information regarding this ordinance, structure regulations, and/or exemptions, please contact the Public Services Office at 586.469.6847.
4. Tree Trimming: The line clearance contractor for DTE Energy has recently completed trimming and removing tree limbs away from the power lines within our Community. If you have any questions regarding this program, please contact the Public Services Office at 586.469.6847 or DTE Energy at 1.800.477.4747.
5. Christmas Walk: The annual holiday walk will take place on Friday, December 11, 2009. Tours start at 6 p.m. and run every 10 minutes. Tickets are available at the Mount Clemens Public Library for \$12 each. For more information, please contact 586.465.1538.
6. Men's Night Out: Men's Night Out Downtown will be on Thursday, December 17, 2009, from 5 p.m. to 9 p.m. For more information, please contact 586.469.4168.