



A G E N D A

CITY COMMISSION MEETING

Monday, November 16, 2009

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcement, Acknowledgments, and Communications and Reports.

Presentation of the 2008-2009 Fiscal Year Audit by Plante & Moran.
5. Adoption of Agenda.
6. Public Comments.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business

9-A - To Adopt a Resolution Supporting a Charitable Gaming License for Mount Clemens Ski Club.

9-B - Approve Purchases and Payment of Invoices.
10. Consent Agenda

10-A - Approval of the 2009 Fiscal Year End Audit Report from Plante & Moran.

10-B - Approve Placement of Delinquent Snow and Weed Invoices on Tax Roll.

10-C - City Commission Approval of the FY 2010 Specialized Services Operating Assistance Program Third-Party Contract between SMART and the City of Mount Clemens.

10-D - Commission Approval of a Resolution Honoring Gerald Cottrell for His Service on the City Commission.

11. City Manager's Report.
12. Commissioners' Comments.
13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – November 16, 2009

To Adopt a Resolution Supporting a Charitable Gaming License for Mount Clemens Ski Club

The Mount Clemens Ski Club would like to hold a Millionaire Party on March 16, March 17, March 18, and March 19, 2010 at Snookers Poker Room in Utica, Michigan. This is a non-profit organization seeking to raise funds for their organization. The State requires a standard resolution be approved by the City Commission showing their support of the Ski Club's efforts and recognizing them as a non-profit organization.

SUBMITTED BY: Douglas C. Anderson, City Manager

RECOMMENDED MOTION: To adopt the resolution in support of a charitable gaming license for the Mount Clemens Ski Club.

EXPLANATION OF AGENDA – November 16, 2009

APPROVE PURCHASES AND PAYMENT OF INVOICES

No purchases at this time.

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.American Water Works Association 6666 West Quincy Denver, CO 80235	Annual Membership Dues to A.W.W.A.	Sewer-Utilities Fund/ Supervision and Overhead/ Membership and Dues	590-53702-803000	\$1,615.00	\$1,800.00
2. Tremco, Inc. P.O. Box 931111 Cleveland, OH 44193	Community Center Roof Repairs	General Fund/ Recreation/ Contractual Services	101-75100-818000	\$1,836.60	\$2,335.68
3.State of Michigan Department of Environmental Quality P.O. Box 30657 Lansing, MI48909	Community Public Water Supply Annual Fee	Water-Utilities Fund/ Operation of Plant/ Testing Fee-State of Michigan	591-53708-831000	\$4,281.30	\$14,403.00
4.Marvelous Promotions 33260 Groesbeck Fraser, MI 48026	T-shirts, work shirts, Caps, etc. with logo Purchased by the Volunteer Fire Department	General Fund/ Volunteer Fire/ Fire Equipment	101-34000-979000	\$2,014.00	\$9,829.81
5. Hydro Dynamics, Inc. 6200 Delfield Industrial Waterford, MI 48329	Emergency repairs To a Fairbanks Morris Pump	Sewer-Utilities Fund/ Operation of Plant/ Repair and Replacement Parts	590-53708-779000	\$2,456.00	\$7,923.59

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
6. Kramer & Murray, P.C. Ruggirello, Velardo, Novara & Ver Beek, P.C. 65 Southbound Gratiot Mount Clemens, MI 48043	Legal fees for The month of October, 2009	General Fund/ Legal Services/ Legal Fees	101-26600-826000	\$11,755.56	\$96,034.93
		General Fund/ Legal Services/ Legal Fees-Labor	101-26600-826001	\$1,200.00	\$15,013.75

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.

EXPLANATION OF CONSENT AGENDA – November 16, 2009

Approval of the 2009 Fiscal Year End Audit Report from Plante & Moran

Plante & Moran has completed their audit of the City's financials for the 2009 fiscal year ending June 30, 2009. Copies of the audit have been provided for your review and we now ask for City Commission acceptance.

The audit will be available on the State of Michigan's website or a copy is available for review at City Hall.

SUBMITTED BY: Marilyn J. Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: To approve the Audit Report as submitted by Plante & Moran for the fiscal year ending June 30, 2009.

EXPLANATION OF CONSENT AGENDA – November 16, 2009

Approve Placement of Delinquent Snow and Weed Invoices on Tax Roll

The Finance Department is requesting approval to place delinquent Weed Cutting and Snow Removal on the December Tax Roll for collections.

Special Assessment Roll 09-04 for delinquent miscellaneous invoices as follows:

Delinquent Weed Cutting:	\$46,809.04
Delinquent Snow Removal:	<u>\$2,550.00</u>

Total Special Assessment Roll 09-04: \$49,359.04*

* List of properties will be provided upon request.

SUBMITTED BY: Marilyn J. Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: To approve delinquent Special Assessment Roll 09-04 and their placement on the December 2009 Tax Roll.

EXPLANATION OF CONSENT AGENDA – November 16, 2009

City Commission Approval of the FY 2010 Specialized Services Operating Assistance Program Third-Party Contract between SMART and the City of Mount Clemens

Attached is the FY 2010 Specialized Services Operating Assistance Program Third-Party contract between the Suburban Mobility Authority for Regional Transportation (SMART) and the City of Mount Clemens. This contract is the same as the FY 2009 contract and has been reviewed by the City Attorney's office and the City's insurance carrier.

The contract outlines the obligation of funds from the Michigan Department of Transportation through SMART to provide public transportation services to persons with disabilities and senior citizens.

SUBMITTED BY: Jeffrey D. Wood, Public Services Director

RECOMMENDED MOTION: Approve the FY 2010 Specialized Services Operating Assistance Program Third-Party contract between Suburban Mobility Authority for Regional Transportation (SMART) and the City of Mount Clemens as presented and to authorize the execution of the contract by the appropriate City officials.

EXPLANATION OF CONSENT AGENDA – November 16, 2009

Commission Approval of a Resolution Honoring Gerald Cottrell for His Service on the City Commission

Gerald Cottrell has served on the City Commission for nearly ten years, since early 2000.

SUBMITTED BY: Douglas C. Anderson, City Manager

RECOMMENDED MOTION: Commission approval of a Resolution honoring Gerald Cottrell for his years of service on the City Commission.

EXPLANATION OF AGENDA – November 16, 2009

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Douglas C. Anderson, City Manager

DATE: November 12, 2009

RE: Report from the City Manager's Office

1. City Commission Meeting: There will be a Work Session on Monday, November 16, 2009, at 5:45 p.m. Plante & Moran will be present to discuss the 2008/2009 final audit review. The Regular City Commission Meeting will begin at 7 p.m.
2. Thanksgiving Holiday: City Offices will be closed on Thursday, November 26th and Friday, November 27th for the Thanksgiving Holiday. Garbage pickup will run one day behind schedule beginning Thursday, November 26, 2009. Thursday's refuse pickup will be on Friday and Friday's pickup will be on Saturday. Also, as a reminder, the compost pickup season ends on December 4, 2009.
3. Downtown Christmas Open House: The Downtown Development Authority will host this annual event on Friday, November 20, 2009, from 5 p.m. to 9 p.m. The annual Christmas Tree Lighting will take place at the Fountain Stage on Macomb Place. There will be a sing-along, free photos with Santa, and free horse-drawn carriage rides.
4. Santa Claus Parade: Mount Clemens will once again present the Macomb County Santa Parade on Friday, November 27, 2009, at 10 a.m. The parade route will take place along Main Street.
5. Art Center: The Christmas Market will run from November 20, 2009 through December 20, 2009. The Santa Luncheon will be on Friday, November 27th from 11:30 a.m. to 1:30 p.m. Please contact the Art Center at 586-469-8666 for Christmas Market hours and Luncheon ticket information.
6. Landscaping Project: Thank you to the Mount Clemens Foundation and the volunteers that helped complete a landscaping project in the Dorothea-Leonore Park. The participants planted four beds of perennials and placed mulch throughout the park.
7. South Main & Rathbone: The 2010 construction of South Main and Rathbone Streets utilizing American Reinvestment Recovery Act funds remains on track. A grade inspection has been scheduled for November 20, 2009 with the Michigan Department of Transportation.