



A G E N D A

CITY COMMISSION MEETING

Monday, June 01, 2009

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcement, Acknowledgments, and Communications and Reports.

Presentation to the Representatives from the Macomb County Sheriff's Office Reserve Units.
5. Adoption of Agenda.
6. Public Comments.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business
 - 9-A - First Reading of an Amendment to the Mount Clemens Historic District Ordinance.
 - 9-B - Request to Adopt a Fee Schedule for the City Of Mount Clemens Film Production Ordinance.
 - 9-C - Approval of the Publication and Distribution of a Quarterly City Newsletter and a Semi-annual Historical Commission Newsletter.
 - 9-D - Approve Purchases and Payment of Invoices.

10. Consent Agenda

10-A - Appointments to Boards, Committees and Commissions.

10-B - Approval of Amended Resolution Regarding the Beautification Advisory Committee.

10-C - Adoption of a Resolution Supporting the Submission of a Grant Application to the Macomb County Environmental Lake/River Fund to Underwrite Pollution Control Activities.

10-D - Approval of the Dates for Regular City Commission Meetings for the 2009/2010 Fiscal Year.

11. City Manager's Report.

12. Commissioners' Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – June 1, 2009

First Reading of an Amendment to the Mount Clemens Historic District Ordinance

The Mount Clemens Grand Trunk Depot Historic District Study Committee held a public hearing on April 28, 2009 to review the Study Committee Report and take comments on the creation of the Grand Trunk Depot Historic District. At that time, the Study Committee voted to adopt the final Study Committee Report and recommended sending a copy of the same to the City Commission and requested the adoption of an ordinance creating the Historic District. A copy of the final Study Committee Report has been provided under separate cover for your review.

The attached amendment to the Historic District Ordinance will establish the boundaries of the District. If this ordinance is adopted by the City Commission, the final step in the creation of the District will be to record the District with the Macomb County Register of Deeds.

SUBMITTED BY:

Bonnie M. McInerney, Director
Community Development Department

RECOMMENDED MOTION:

Approve the first reading of the amendment to the City of Mount Clemens Historic District Ordinance and set the second reading and adoption for June 15, 2009.

EXPLANATION OF AGENDA – June 1, 2009

Request to Adopt a Fee Schedule for the City Of Mount Clemens Film Production Ordinance

Staff is recommending that the City Commission adopt the attached Fee Resolution for the processing of Film Permit Applications and the use of public property for filming. In determining these fees, staff has researched what other local municipalities are charging for similar services as well as estimated the time involved in staff processing time.

SUBMITTED BY: Bonnie M. McInerney, Director
Community Development Department

RECOMMENDED MOTION: To approve the attached resolution setting fees relating to the City of Mount Clemens Film Production Ordinance.

EXPLANATION OF AGENDA – June 1, 2009

Approval of the Publication and Distribution of a Quarterly City Newsletter and a Semi-annual Historical Commission Newsletter

For two years, the City has published a newsletter utilizing C & G Newspapers distributing it through *The Journal*. The City has again solicited a quote from C & G Newspapers to continue to distribute the *Clementimes* newsletter through *The Journal* for the next year, keeping the various specifications the same. The cost per issue has slightly decreased from last year's cost which was \$1,739 per issue.

Publication Schedule and Rates:

July, August, September	\$1,715
October, November, December	\$1,715
January, February, March	\$1,715
April, May, June	<u>\$1,715</u>
	\$6,860

Also, the Mount Clemens Historical Commission publishes a semi-annual newsletter, *Historically Speaking*. As a significant cost savings measure, the group would also like to utilize C & G Newspapers to print and distribute their newsletter. Based on their available funds, the Mount Clemens Historical Commission will plan to publish their newsletter at the schedule and rates listed below.

Publication Schedule and Rates:

June 2009	\$1,715
November 2009	<u>\$1,715</u>
	\$3,430

SUBMITTED BY: Douglas C. Anderson, City Manager

RECOMMENDED MOTION: Move to approve C & G Newspapers to print and distribute the *Clementimes* newsletters and *Historically Speaking* newsletters at a cost of \$1,715 per issue.

EXPLANATION OF AGENDA – June 1, 2009

APPROVE PURCHASES AND PAYMENTS

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Apollo Fire Equipment Company 12548 Lakeshore Drive Romeo, MI 48065	Hydraulic Hose Reel and Hurst Jaws of Life GRANT MONEY	General Fund/ Fire Department/ Fire Equipment	101-33600-979000	\$9,200.00	*
2. Polaris Industries, Inc. 2100 Highway 55 Medina, MN 55340	All Terrain Vehicle GOODFELLOWS DONATION	General Fund/ Fire Department/ Fire Equipment	101-33600-979000	\$10,476.00	*

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Michigan Municipal League P.O. Box 7409 Ann Arbor, MI 48106	Annual Membership Renewal	General Fund/ Community Promotions/ Memberships and Dues	101-17220-803000	\$6,987.00	2009-2010 Fiscal Year
2. Wiegand Mack Sales & Service, Inc. 37580 Mound Road Sterling Heights, MI 48310	Emergency Repairs to Cat Loader #118	Motor Pool Fund/ Department of Public Services/ Vehicle Maintenance	661-44100-939000	\$2,323.44	\$4,278.23

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
3. Barrett Paving Materials, Inc. 5800 Cherry Hill Road Ypsilanti, MI 48198	Road Patching Materials	Major Street & Trunkline/ Maintenance/ Road Materials And Supplies	202-44648-782000	\$95.09	*
		Local Street & Trunkline/ Maintenance/ Road Materials And Supplies	203-44648-782000	\$95.09	*
		Sewer-Utilities Fund/ Catch Basins/ Road Materials And Supplies	590-53705-782000	\$1,365.52	*
		Water-Utilities Fund/ Transmission/ Road Materials And Supplies	591-53704-782000	\$81.51	\$2,146.65

*Budget amendment to be made at a later date.

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.

EXPLANATION OF CONSENT AGENDA – June 1, 2009

Appointments to Boards, Committees and Commissions

Mount Clemens Public Library Board of Trustees

Mayor recommends reappointing John MacArthur to the Library Board of Trustees. This is a 4-year term which will expire June 30, 2013.

SUBMITTED BY: Barb Dempsey, Mayor

RECOMMENDED MOTION: To approve appointment as presented.

EXPLANATION OF CONSENT AGENDA – June 1, 2009

Approval of Amended Resolution Regarding the Beautification Advisory Committee

It has become extremely difficult to find citizens interested in serving as volunteers to our boards and committees. Currently, the Beautification Advisory Committee consists of seven members. Recently, some meetings have had to be cancelled due to a lack of a quorum. The amended resolution would address this problem by reducing the number of members from nine to seven.

SUBMITTED BY: Lynne Kennedy, City Clerk

RECOMMENDED MOTION: To adopt the amended resolution reducing the number of members on the Beautification Advisory Committee from nine to seven.

EXPLANATION OF CONSENT AGENDA – June 1, 2009

Adoption of a Resolution Supporting the Submission of a Grant Application to the Macomb County Environmental Lake/River Fund to Underwrite Pollution Control Activities

Staff is seeking permission to submit an application for grant funds in the amount of \$20,000 to the Macomb County Environmental Lake/River Fund. The purpose of the grant is to underwrite the cost of log and debris removal within the Clinton River as well as organize a Community Clean Up Day to remove debris along the riverbank.

SUBMITTED BY: Bonnie M. McInerney, Director
Community Development Department

RECOMMENDED MOTION: Adopt the resolution supporting submission of a grant application to the Macomb County Environmental Lake/River Fund to underwrite pollution control activities.

EXPLANATION OF CONSENT AGENDA – June 1, 2009

Approval of the Dates for Regular City Commission Meetings for the 2009/2010 Fiscal Year

The following schedule indicates dates of the Regular City Commission Meetings held on the first and third Monday of each month for the 2009/2010 fiscal year:

Monday, July 6, 2009
Monday, July 20, 2009
Monday, August 3, 2009
Monday, August 17, 2009
* Tuesday, September 8, 2009
Monday, September 21, 2009
Monday, October 5, 2009
Monday, October 19, 2009
Monday, November 2, 2009
Monday, November 16, 2009
Monday, December 7, 2009
Monday, December 21, 2009
Monday, January 4, 2010
* Tuesday, January 19, 2010
Monday, February 1, 2010
* Tuesday, February 16, 2010
Monday, March 1, 2010
Monday, March 15, 2010
Monday, April 5, 2010
Monday, April 19, 2010
Monday, May 3, 2010
Monday, May 17, 2010
Monday, June 7, 2010
Monday, June 21, 2010

*These dates have been changed due to conflicts with holidays.

SUBMITTED BY: Douglas C. Anderson, City Manager

RECOMMENDED MOTION: Approve the schedule of Regular City Commission Meetings for the 2009/2010 fiscal year as presented.

EXPLANATION OF AGENDA – June 1, 2009

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Douglas C. Anderson, City Manager

DATE: May 28, 2009

RE: Report from the City Manager's Office

1. City Commission Meetings: There will be a Work Session on Monday, June 1, 2009, beginning at 6:00 p.m. Discussions will include the Parks Sub-District Plan Proposal and consideration of a Community Video Showcase Program. The Regular City Commission meeting will begin at 7 p.m.
2. Mount Clemens Goodfellows: This morning the Mount Clemens Goodfellows brought in a check in the amount of \$10,476 for the purchase of a Polaris Ranger for the Fire Department. This equipment will be used for inaccessible areas, such as along the river and along the railroad tracks, as well as in the downtown area during special events. At this time, I would like to thank the Goodfellows for this very generous donation, all of their hard work, and for the constant support they give the City and its residents.
3. Special Events: The Anton Art Center will present the Mount Clemens Art Fair on Macomb Place on Friday, June 5th through Sunday, June 7th. The hours are from 3 p.m. until 9 p.m. on Friday; 11 a.m. until 8 p.m. on Saturday; and 12 noon until 6 p.m. on Sunday. For additional information, please contact 586.469.8666. Also, on Saturday, June 6th, there will be a Children's Show on Macomb Place at the Fountain Stage beginning at 11 a.m. For more information regarding Summer Fun Saturdays, please contact 586.469.4168.
4. Cruise Night: This summer's first Bud Light Classic Car Show & Cruise Night is on Saturday, June 6th from 12 noon until 10 p.m. on Main Street. Please contact 586.469.4168 for additional Cruise Night information.
5. Crocker House: The Crocker House Museum is currently taking reservations for Music in the Parlor for Sunday June 7th from 1 p.m. to 4 p.m. Please contact 586.465.2488.

6. Citizen Concerns: Lastly, in regards to Citizen comments about the properties near Leslie Tires. The process for the condemnation on these properties and several others started quite some time ago. Upon the adoption of the Dangerous Buildings Ordinance and the appointment of the Hearings Officer, the City was able to move forward with a hearing, which has already been scheduled for Wednesday, June 24, 2009, at 3 p.m. at City Hall.